

**THE HARYANA STATE CO-OPERATIVE APEX BANK LTD;**  
**SCO 78-80, Bank Square, Sector 17-B, Chandigarh**  
**Telephone: 0172-2703187**  
**Website: [www.harcobank.org.in](http://www.harcobank.org.in)**  
**Email: candmsection@harcobank.org.in**

**E-tender document**  
**for**  
**Replacement of damaged window**  
**glasses at Bank's Colony,**  
**GH-92, Sector-20,**  
**Panchkula.**

**THE HARYANA STATE CO-OPERATIVE APEX BANK LTD.  
SCO NO. 78-80, SECTOR 17-B, BANK SQUARE,  
CHANDIGARH**

**NOTICE INVITING E-TENDER**

The e-tenders are hereby invited on behalf of the Haryana State Cooperative Apex Bank Ltd., under two bids system i.e. technical and financial from the experienced firm for replacement of 2500 Sqr. ft(Approx.) damaged window glasses with 4 mm plain glasses of Saint Gobain make in various flats of six storied building at Harco Bank's Staff Colony, GHS-92, Sector 20, Panchkula. The details of the e-tender is as under:-

Description	Replacement of damaged widow glasses
Estimate cost of the tender	125000/-
Earnest Money Deposit	Rs.2500/-
Tender fee (Non-refundable)	Rs.1000/-
E-service fees (Non refundable)	Rs.1000/-
Start date and time of Bid preparation & submission on E-procurement portal	03.08.2019
Pre-bid meeting	09.08.2019 at 11.30 AM
Last date and time for Bid preparation & submission of bids.	26.08.2019 at 5.00 PM
Date and time of tender opening (Technical Bid)	27.08.2019 at 11.30 AM
Date and time of tender opening (Financial Bid)	To be decided later on
Last date and time for Earnest Money Deposit(EMD) of Bid submission	On or before 26.08.2019 at 5.00 PM

The complete bidding documents, fee details, technical specifications and key dates can be viewed/downloaded from the web sites <http://etenders.hry.nic.in> and [www.harcobank.org.in](http://www.harcobank.org.in).

The Managing Director, Harco Bank reserves the right to accept or reject the tendering process at any stage without assigning any reason whatsoever.

**Managing Director**

**The Haryana State Cooperative Apex Bank Ltd.  
(A Schedule Bank)  
SCO-78-80, Bank Square, Sector 17 B,  
Chandigarh**

**E-tender notice for replacement of damaged window glasses at  
Bank's Staff Colony, GH-92, Sector 20, Panchkula.**

The E-tenders are hereby invited under two bid systems i.e. Technical and Financial bids from experienced firms for replacement of 2500 Sqr. ft(Approx.) damaged window glasses with 4 mm plain glass of Saint Gobain make in various flats of six storied building at Harco Bank's Staff Colony, GHS-92, Sector 20, Panchkula.

**Eligibility Criteria**

The complete bidding documents, fee details, technical specifications and key dates can be viewed/downloaded from the web sites <http://etenders.hry.nic.in> and [www.harcobank.org.in](http://www.harcobank.org.in).

- (1) The bidder should have at least five year experience in similar field.
- (2) The bidder should have TIN/PAN number issued by the Income Tax Deptt.
- (3) The firm should have been never blacklisted from any Govt. Department/PSUs.
- (4) The bidder should have its own office in the tricity i.e. Chandigarh/ Mohali/Panchkula,
- (5) The agency should have earned profit during the last three financial years.

## **Part B**

### **2. Terms and conditions**

1. Tender fee of Rs.1000/-(Non refundable) to be submitted online.
2. The bid should be accompanied by an amount Rs. 2500/- online as Earnest Money Deposit (EMD) which will be released after completion of work. The tender offer without EMD will be rejected.
3. The rates quoted must be net rates inclusive of all taxes.
4. The tenderers are advised to go through all the terms and conditions carefully. Reporting of any corrections or alteration, etc., after submitting the tender, will not be entertained.
5. The tenderers are advised to visit the site before submitting the tender document.
6. If the successful tenderer fails to execute the agreement and/or to deposit the required security Deposit within the time specified or back out from the tender after intimation of the acceptance of the tender or fails to comply with the tender conditions or owing to any other reason, the earnest money deposit/security deposit will be forfeited along with liability for all damages sustained by the bank by reasons of such breach including the liability to pay any difference between the rates accepted by tenderer and those ultimately paid by the bank for the execution of work.
7. The entire work will be completed within a period of 45 days from the issue of work order, failing which the bank will be at liberty to penalized the agency as it deemed fit.
8. In case of any mis-happening during the execution of work, the executing agency will be solely responsible for the same.
9. In case of any damage caused to the bank's property during the execution of work, the executing agency will be responsible and get the same repair to bring it back into its original shape.
10. The executing agency will be responsible for any damage caused to the material during transit and while executing the work.
11. All disputes will be subject to Panchkula/Chandigarh jurisdiction/court.
12. The Bank reserves the right to accept or reject or cancel any or all the tenders without assigning any reason.

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**THE HARYANA STATE CO-OPERATIVE APEX BANK LTD;  
SCO 78-80, Bank Square, Sector 17-B,  
Chandigarh**

**ANNEXURE-I**

**DECLARATION BY BIDDER**

I/We having our own office at .....  
declare that I/We have never been blacklisted by any State Government/Central  
Government or any State/Central PSU and also certify that I/We before signing this  
tender have read and fully understood all the terms and conditions contained herein and  
undertake myself/ourselves abide by them.

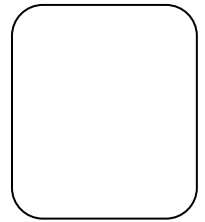
(Signature of the bidder)  
Name and Address (with seal)

**Annexure-II**

**TECHNICAL BID**

**BIDDERS PROFILE FOR REPLACEMENT OF DAMAGED WINDOW GLASSES**

1. Names address of firm/Agency  
and Telephone numbers. : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Registration No. of the  
Firm/Agency. : \_\_\_\_\_
3. Name, Designation Address and  
telephone No. of authorized  
Person of Firm/Agency to deal with. : \_\_\_\_\_
4. GST No. (if applicable) : \_\_\_\_\_
5. Working Experience : \_\_\_\_\_



**Annexure-III**

**FINANCIAL BID**

Sr. No.	Description	Rate per Sqr. Ft.	GST	Total amount
1.	4 mm plain window glass, Saint Gobain make with fixing material i.e. putty & Silicon(Pidilite make)			
2	Labgour charges			
3	Carriage			
	Total			

(Signature of the bidder)  
Name and Address (with seal)

### **CHECK LIST FOR TECHNICAL BID.**

Sr. No.	Documents asked for	Yes/No.
1.	Earnest Money Deposit of Rs.2500/-	
2	Tender fee of Rs. 1000/-	
3	E-service fees of Rs.1000/-	
4	One self-attested recent passport size photograph (to be affixed at bidders profile) of the Authorized person.	
5	Undertaking to the effect that the firm has not been Blacklisted by any State Government/Central Government or any State/Central PSU(as per format prescribed in Annexure-I).	
6	Copy of the PAN card issued by the Income Tax department with copy of Income –Tax Returns of the last 3 financial years.	
7	Copy of GST Registration Certificate.	
8	Copy of valid Registration Certificate of the firm/agency.	

Note: Legible Photocopies of all necessary documents duly self attested must be attached for verification of the information provided.

(Signature of the bidder)  
Name and Address (with seal)