

THE HARYANA STATE COOPERATIVE APEX BANK LTD; CHANDIGARH.  
SCO 78-80, Bank Square, Sector 17-B, Chandigarh.  
Telephone No. 0172-2703187, [www.harcobank.org.in](http://www.harcobank.org.in)  
Email-harcobank @harcobank.org.in

**E-TENDER DOCUMENT  
FOR  
PROVIDING & FIXING  
OF  
FALSE CEILING  
AND  
LED LIGHTS**

**THE HARYANA STATE COOPERATIVE APEX BANK LTD; CHANDIGARH.**  
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### **Notice Inviting E-Tender**

The E-tenders are hereby invited on behalf of the Haryana State Cooperative Apex Bank Ltd under two bid systems i.e. Technical Bid and Financial Bid for fixing & providing of False Ceiling (in 1900 sq. ft. approx. area) and LED lights(16 Approx.) from well established/reputed Interior Decorators to be carried out at TME Cell, Bays No.25-26, Sahakarita Bhawan, Sector-2, Panchkula. The Details of the E-Tender document is as follows:-

| <b>Description of work</b>  | <b>Details of the E-tender</b>        |
|---|---------------------------------------|
| Estimated Value of the tender   | Rs. 225000.00                         |
| Earnest Money Deposit   | Rs. 5000.00                           |
| Tender Fee(Non refundable)  | Rs. 1000.00                           |
| E-Service Fees(Non refundable)  | Rs.1000.00                            |
| Start date and time of Bid preparation & submission on E-procurement portal | 26.07.2019                            |
| Pre Bid meeting for queries   | 03.08.2019 at 11.30 AM                |
| Last date and time for Bid preparation & submission by bidders              | 19.08.2019 at 5.00 PM                 |
| Date and Time of Opening Technical Bid.                                     | 20.08.2019 at 11.30 AM                |
| Date and Time of Opening Financial Bid.                                     | To be decided later on.               |
| Last date and time for Earnest Money Deposit(EMD) of bid submission         | On or before<br>19.08.2019 at 5.00 PM |

The complete bidding documents, fee details, technical's specifications and key dates can be viewed/ downloaded from web sites <https://etenders.hry.nic.in> and [www.harcobank.org.in](http://www.harcobank.org.in)

The Managing Director, Harco Bank reserves the right to accept or reject any or tendering without assigning any reason whatsoever.

Managing Director

**THE HARYANA STATE COOPERATIVE APEX BANK LTD; CHANDIGARH.  
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**E-Tender notice for providing and fixing of false ceiling and LED lights in the Hall of the TME Cell of the Bank Sector-2, Panchkula**

The E-tenders are hereby invited on behalf of the Haryana State Cooperative Apex Bank Ltd., from well established Interior Decorators engaged in providing and fixing of false ceiling and LED lights located at Chandigarh/Panchkula. The firms/dealers forwarding their E-tendering must comply with the Scope, terms and conditions mentioned at “**Annexure-A**”.

The complete bidding documents, fee details, technical’s specifications and key dates can be viewed/ downloaded from web sites <https://etenders.hry.nic.in> and [www.harcobank.org.in](http://www.harcobank.org.in).

The Managing Director, Harco Bank reserves the right to accept or reject any or tendering without assigning any reason whatsoever.

Managing Director  
The Haryana State Cooperative Apex Bank Ltd.,  
Chandigarh

**ANNEXURE 'A'****Scope, Terms and Conditions**

1. The tenderers are requested or advised to study the document carefully before submission of bids and must ensure that the conditions laid down for submission of offers detailed below are correctly and completely fulfilled. The E-tendering found to be deficient in any respect shall be summarily rejected. Similarly, conditional offers and offers with terms and conditions inconsistent with those contained in this document shall be rejected.
2. The intending tenderer shall visit the site and get acquainted with the site conditions and activities during the working hours before quoting the rate. The contractors should not and bear in mind that the bank shall bear no responsibility for the lack of acquaintance of site and other conditions or any information relating thereto on their part
3. Tender fee of Rs. 1000/- non refundable to be submitted online.
4. The tender shall deposit the sum of Rs. 5000/- (Rs. Five thousand only) as per earnest money and receipt so obtained may be submitted alongwith technical bid. The EMD of the successful bidder will be converted into security deposit and shall not carry any interest and be refunded after successful completion of the work.
5. The following documents are required to be submitted online alongwith the bid
  - a. The vendor/firm must have Permanent Account Number.
  - b. The vendor/firm must have GST registration No.
  - c. Having Annual Turnover of Rs. 20.00 lacs or more for similar business during the last three financial years 2015-16, 2016-17 and 2017-18 duly signed by the Chartered Accountant .
  - d. The vendor/firm must have earned and profit during the consecutive three financial years.
  - e. Income Tax Return for the last financial Year.
  - f. The vendor/firm must have at least five years of experience in the concerned business
  - g. The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted by any of the Government agencies
6. Conditional bids shall not be entertained and shall be liable to reject
7. The bank does not bind itself to accept the lowest bid or any tender and reserve the right to reject any tender without assigning any reason whatsoever any decision of the bank in this regard shall be final, conclusive and binding of the bidders.

Managing Director  
The Haryana State Cooperative Apex Bank Ltd.,  
Chandigarh

## Terms and Conditions

1. The Firm/dealer/service provider must ensure that the conditions laid down for submission of offers detailed below are correctly and completely fulfilled. The E-tendering found to be deficient in any respect shall be summarily rejected. Similarly, conditional offers and offers with terms and conditions inconsistent with those contained in this document shall be rejected.
2. The bidder shall submit price bid in Indian Rupees. The rates quoted in the tender shall include in charges of scaffolding, removal/rubbing of existing area materials, fittings, fixtures , Gypsum Board, lift for all the height, any tools , freight, labour and any other taxes or expenditure for the carrying out the work and no claim for any extra payment for any reason shall be entertained. The tenderer shall acquaint himself with said conditions, making his own arrangement for storing of material of site, life carriage etc.
3. No escalation in rates will be allowed under any circumstances. The rates quoted by the contractor shall be firm throughout the duration of the contract and will not be subject to any fluctuation due to variation in cost of material and labour.
4. The successful tenderer is bound to carry out allotted entire work within 30 days from the receipt of work order
5. The tenderer must cooperate with the Staff so that entire work proceeds smoothly and satisfaction of the bank. Also the contractor self remove all marks and stain etc., wash and clean the floors at his on cost and handover the site in proper manner in the completion of the work.
6. 8% of the value of the work done shall be deducted as defect liability security from the running bills of the contractors and will be retain for defect liability period The contractor will attend to all the defect notice during the defect liability period if the contractor fails to attend the defects, these defect will be rectified by the bank and the expenditure incurred on this account will be recovered from their security deposit
7. The contractor shall make adequate arrangement for watch and ward of his material and shall ensure safety, breakage and any theft of material fixed or un-fixed by him.
8. The contractor shall not directly or indirectly sublet the work to the other party without written permission of the bank.
9. The work so executed should be got approved by the Bank and contractor shall rectified any bad workmanship pointed out any stage and remove from the site all the rejected material immediately. The contractor will take necessary precaution for carrying out the work avoiding any damage to the structures/decorative parts of the property.

10. No old, dismantled material shall be used by the contractor in the work under any circumstances unless otherwise specified or under instructions of the Bank. All the material which contractor proposes to be used in the work is to be got approved by the contractor from the bank before bringing the material at site. All the material shall be of the first quality as per specification
11. The works shall be carried out as per the specification and to the entire satisfaction of the bank. The contractor shall keep the area clean and arrange to dispose of debris and other waste product created while carrying out the work
12. The bank has the right to alter the nature of the work and to add or omit any item of the work or to have the opinion of the same carried out departmentally or otherwise and such alternation of the variations shall be carried out without prejudice to this contract. Decision of the bank shall be final and binding of any matter connected with the work. At any stage i.e. during the execution of the work, any kind of change required, whether it is in the design or specification, the same has to be incorporated by the bank.
13. Payment should only be made after the details measurements of the work subject to the approval by the competent authority.
14. The tender once submitted shall not be allowed to be withdrawn alter or cancelled in part or in whole.
15. The financial bid of only technically qualified bidders will be considered and opened.
16. In case of dispute or differences arising between the bank and the supplier relating to any matter the shall be settled through amicable negotiations between the bank and vendor of the firm. In case the issue remain the same shall be subject to the Chandigarh jurisdiction.

Managing Director  
The Haryana State Cooperative Apex Bank Ltd.,  
Chandigarh

**(To be submitted on letter head of the bidders alongwith the technical bid)**

The Managing Director,  
The Haryana State Cooperative Apex Bank Ltd,  
Chandigarh.

Sir,

**DECLARATION**

Declaration regarding tender for false ceiling.

1. I/ We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves abide by them.
2. I/We undertake to offer my services in conformity with your requirements with terms and conditions set in the tender document.
3. I/We declare that I have never been black listed by any State Govt. /Central Govt. or any State/Central PSU.

Dated:

Signature of the authorized bidder.

Name and address of the bidder  
(Seal of the bidder )

**Annexure 'B'****Financial Bid****Detailed specification for providing and fixing of New False Ceiling and LED lights.**

| <b>Sr.No.</b> | <b>Nature of the work</b>  | <b>Rate (per sq.ft./unit/mtr)</b> | <b>GST</b> | <b>Total Amount</b> |
|---------------|--|-----------------------------------|------------|---------------------|
| 1.            | Providing and fixing of Gypsum Board (12.5 mm thick) having area of 1900sq.ft. (approx.) with suitable suspenders and GI channel frame and required hardware fixed to the false ceiling. |                                   |            |                     |
| 2.            | Providing & fixing 2'X2' recessed mounted LED Luminaire(36 watt.) of Crompton/Philips/Havells make   |                                   |            |                     |
| 3.            | Providing & fixing 15 watt. LED round Downlighter of Crompton/Philips/Havells make   |                                   |            |                     |
| 4.            | P/F Havells make 1.5 mm electrical wire having ISI mark , Fire Resistant and PVC insulated.  |                                   |            |                     |

(The rates are inclusive of all material, labour, carriage & GST and no extra payment for any reason shall be claimed).

Signature of the authorized bidder.

Name and address of the bidder  
(Seal of the bidder)